

San Diego Unified School District
University City High School

English Learner Advisory Committee (ELAC) Meeting - MINUTES & Advice Form

Date: Thursday, April 13, 2023 Time: 8:00am HYBRID

<p><i>Legal Task(s) and Training(s) Covered: (Check all that apply):</i> Advise the school principal and staff on: <input checked="" type="checkbox"/> the development of a site plan for English Learners and submitting the plan to the School Site Council (SSC) for consideration of inclusion in the School Plan for Student Achievement (SPSA). <input type="checkbox"/> the school's efforts to make parents aware of the importance of regular school attendance <input type="checkbox"/> Assist in Development of a school wide needs assessment</p>	
Meeting was called to order at 8:05am	List participants present: Javier Gonzalez, Gail Hall
Minutes from February 23, 2023 meeting were read and Approved by members.	Notes Motion made by Javier, seconded by Hall ALL approve
Legal Task Addressed: Advise the principal and staff on the School Site Plan for English Learners for inclusion in the SPSA Training and Information Session Discussion:	Notes PowerPoint presented by Hall We discussed the SPSA as it stands now. It is a living document that we can adjust as the year goes on. We are able to advise SSC to move monies if needed.
Other School Topics to Be Addressed:	Notes: continue to be concerned about lack of parent participation. Hall has emailed and send messenger phone calls. This week handed a hardcopy flier to EVERY EL students. Still no parents were able to come.
DELAC Report from April 6 2023 DELAC General Meeting	Notes Review the agenda from April 6, 2023 https://docs.google.com/document/d/1LPebG_WzUNgqr2DA4xxjCcU3GZLR TMO5Y-4-YiUZMOA/edit?usp=sharing
ELAC Advice to Site/Administration regarding Legal Task Advise the principal and staff on the School Site Plan for English Learners for inclusion in the SPSA	Notes Continue with current ELD and ALD classes and support teachers. Continue to fund a 5th counselor. Continue to fund an EL coordinator
Meeting was closed at 8:45 am	Notes: Next meeting will be FALL 2024 TBD

MINUTES APPROVED 12/14/23